

# Privacy Policy

In order to manage your reservation and accommodation request at the hotel “Domes Noruz Kassandra”, MYRTO BAY SINGLE MEMBER SOCIÉTÉ ANONYME (hereinafter referred to as “Myrto Bay”, “We”, “Us”) will collect, use, share, transfer, process process the personal data you provide to us via the registration form during registration/check-in at our properties or any other type of personal data, which you provide to us when you choose to communicate with us. The processing described in this statement is necessary for the performance of our obligations towards our customers, for the compliance to our legal obligations. If you do not provide us with your personal data we will not be able to administer your reservation and accommodation request.

We will use your personal data in order to meet our obligations to our customers and provide you with the requested services; to manage your reservation and accommodation request (keeping the pertinent documentation); manage your stay at our hotel (managing access to rooms and your use of our services; to communicate with you where requested by you or otherwise required to; to conform with our legal obligations (for example keeping of book and accounting records; reporting obligations to the competent authorities); We will share your personal data and give access to authorized personnel from Myrto Bay, including: Hotel staff; Reservation staff; IT departments; Marketing services; Legal services if applicable. Generally, any appropriate person within Myrto Bay for certain specific categories of personal data.

We will also share your personal data with Domes of Attica Société Anonyme (hereinafter referred to as “Hotel Manager”), whom we are working with for the management of the hotel. For further information about the processing of your personal data by the Hotel Manager please refer to the Privacy Policy of the Hotel Manager available on its website or upon request at [dpo@ledrahotelsandvillas.com](mailto:dpo@ledrahotelsandvillas.com)

We also rely on other third parties to provide services and products on our behalf, as data processors, and may share your personal information with them as appropriate (for instance IT vendors, security services providers other third party suppliers, the Hotel Manager). Generally, our service providers are contractually obligated to protect your personal information and may not otherwise use or share

your personal information, except as may be required by law. We will share your personal data with such third party vendors who provide services to us, such as fulfilling orders, providing data processing and other information technology services, carrying out research and analysis, and personalizing individual customer experiences. We do not allow these service providers to use this information or to share it for any purpose other than to provide services on our behalf. We may, for strategic or other business reasons, decide to sell or transfer all or part of our business. As part of that sale or transfer, we may pass information we have collected and stored, including customer information, to anyone involved in the sale or transfer.

We have the right to use or disclose your personal data as necessary to comply with the applicable laws and regulations; to respond to requests from governmental and judicial and any type of competent authorities; to protect our business, to bring or defend legal claims, to protect the rights, interests, safety and security of our organization, our employees, guests, visitors or members of the public, or in connection with investigating fraud or other crime, or violations of the applicable law; to respond to an emergency.

Your personal data may be shared with our service providers. Such third parties may be based anywhere in the world, which could include countries that may not offer the same legal protections for personal data as your country of residence. Myrto Bay will follow local data protection requirements will apply the necessary safeguards under the applicable law of the country transferring the data for such transfers. Irrespective of which country your personal data is transferred, Myrto Bay will only share your Personal Data under a strict ‘need to know’ basis and under appropriate contractual restrictions (such as EU Standard Contract Clauses). In case of using EU Standard Contract Clauses, we will have previously assessed together with the relevant third party, by taking into account the factual circumstances of the transfer in question, whether supplementary measures (of technical, contractual or organizational nature) need to be additionally adopted and implemented, as may be required by law or supervisory authorities, to ensure that an adequate or essentially equivalent level of personal data protection is afforded by the third party in the recipient country in relation to the personal data being

transferred. You are entitled to receive a copy such appropriate contractual restrictions upon request by contacting us at [dpo-leonidashotels@potamitisvekris.com](mailto:dpo-leonidashotels@potamitisvekris.com)

Your personal data shall be retained for the time period that is absolutely necessary for the processing purposes described herein and shall be safely deleted following the completion thereof.

Under the applicable legislation you have the right to request access to the personal data we hold about you, i.e. to be informed upon your request whether your personal data are subject to processing and to receive further information on such processing, including information on eventual transfers of personal data outside the EU and the appropriate or suitable safeguards we have in place for such transfer. As long as the requirements under the applicable legislation are met, you may also request the correction of any inaccurate information we hold about you or the deletion of the same or restriction of the processing concerning your personal data. If such a request places us in breach of our obligations under applicable laws, regulations or codes of practice, then We may not be able to comply with your request but you may still be able to request that we block the use of your personal information for further processing. You may also have a right to data portability to another data controller under certain circumstances. You may withdraw your consent at any time. The withdrawal of your consent will not affect the lawfulness of processing based on consent before its withdrawal. You may also lodge a complaint with the competent Hellenic Data Protection Authority, if you feel that the processing contravenes the law.

Myrto Bay has assigned a Data Protection Officer responsible for overseeing Myrto Bay compliance with EU data protection. If you have any concerns about the way in which your personal data is being used or processed by us or you are not satisfied or you would like to exercise your rights above, please contact our Data Protection Officer, whose contact details are as follows: [dpo-leonidashotels@potamitisvekris.com](mailto:dpo-leonidashotels@potamitisvekris.com)

If after this you are not satisfied by our response you have the right to lodge a formal complaint with the Hellenic Data Protection Authority (1-3 Kifissias Avenue, Ampelokipi, [www.dpa.gr](http://www.dpa.gr)).

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